

State of Nevada

CORE.NV Project Weekly Status Report

Week Ending: September 27, 2024





Status Report Content and Purpose

Content	Purpose - to communicate the following:
CORE.NV Project Dashboard	<ul style="list-style-type: none">• CORE.NV Project Roadmap• CORE.NV Project strategic milestones and timeline update• CORE.NV Project Status Review<ul style="list-style-type: none">Updates on completed milestones and performance against planStatus of in progress activitiesRisk level associated with meeting upcoming target milestone dates and risk rationale
Workstream Status Review	<ul style="list-style-type: none">• Review at-risk and critical workstream statuses• Discuss workstream level risks of significant scope or severity
OCM Status Review	<ul style="list-style-type: none">• Review at-risk and critical workstream statuses• Discuss workstream level risks of significant scope or severity
CORE.NV Project-Level Risks and Issues	<ul style="list-style-type: none">• Issues currently impacting, risks anticipated to impact, and the corresponding mitigating actions in place
CORE.NV Project-Level Action Items	<ul style="list-style-type: none">• Actions requested of the executive leadership team to support
CORE.NV Project-Level Decisions	<ul style="list-style-type: none">• Decisions requiring input from the executive leadership team
Appendix	<ul style="list-style-type: none">• Overall CORE.NV Project Health Working Status



CORE.NV Weekly Status Report

Week Ending: September 27, 2024

Scope

Schedule

Cost

Resources

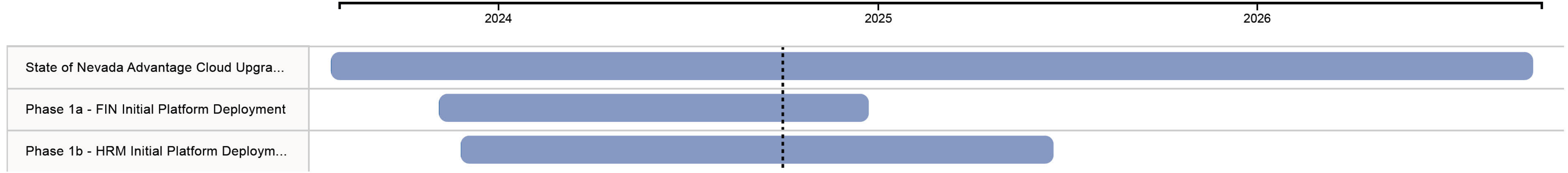
OCM

Risks

Issues

Quality

CORE.NV Project Roadmap



Milestones Projected to End This Reporting Period

WBS	Task Name	Start Date	Finish Date	% Complete
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Project Status Review

During this reporting period, the decision was made to reschedule NDOT's go-live date with the Core.NV ERP system to July 1, 2025. This will allow the workstream teams to focus on the completion of the remaining work needed for Phase 1A as well as End User Acceptance Testing (EUAT) and Instructor Led Training (ILT) for End Users. Also, during this reporting period, Project Increment (PI) 5 planning sessions were conducted where teams scheduled their work for the next four sprints, 5.1 through 5.4. With the rescheduling of some of the work necessary for NDOT's go-live in July, rather than in January, 2025, the schedule assessment area has now transitioned to yellow.

FIN

While PI5 planning was the main focus, this week, a key decision was made at the executive level to postpone going live with NDOT FIN functionality, during the Phase 1A rollout. NDOT will be going live with the rest of Phase 1B, but there will need to be additional investigation into how this change will affect current business processes and interface designs.

During the PI5 Planning Event, the following key objectives were identified for the following 8 weeks:
Perform integration testing across all parts of system (interfaces, reports, business functions) to ensure successful go live Jan 1, 2025

Complete script writing to ensure business functions for the State are available for testing through December 6, 2025

- Support the conversion, reports, and interface teams to ensure other functional teams are prepared and ready for Go Live.
- Conversions – data is successfully uploaded
 - Interfaces – all interfaces are functional
 - Reports/forms – State required reports/forms are built for MVP go live Jan 1, 2025

- Planning for the body of work continuing for go live Jan 1, 2025
- Cost Accounting, grants, other continuing work for NDOT 7/1/25 Go Live
 - Identify body of work – GAP analysis
 - Prioritize the body of work
 - Create a working plan in Jira for visual and reportable timelines

HRM

- PI5 Planning Event was the main focus and the following objectives were identified:
Execute SIT scripts that including processing of No Pay Calc, Online Check, Preliminary, Retroactive, Supplemental and Regular Payroll to confirm that data conversion and configuration supports these processes. Identifying configuration and/or software issues related to CORENV HR and payroll related business processes prior to batch and parallel testing will enable the clean transition into Parallel Payroll Processing and successful IUAT testing.
- Provide functional guidance to CGI and State Tech teams for Interface research and development and monitor team stories for PI5 to proactively identify any SME support required. This will allow for the creation of corresponding HRM Stories and ensure participation in meetings where necessary.
- Provide functional support to Training team for End User Training development and review.
- Provide functional guidance to HRM Conversion team and work with HRM SMEs to continue making progress towards having payroll specific HRM conversion including but not limited to Labor Distribution, Position information, Deduction, Leave, and Pay tables, Employee Information, and Title and Sub-Title reference data loaded. This will enable completed SIT scripts and successful UAT testing on converted data so that we can identify and correct conversion issues prior to Parallel Payroll Testing.
- Continue to work out details for Parallel Payroll runs that will start in PI6. This requires confirming all essential Interfaces and Reports are identified and communicated to the appropriate Tech Workstreams to ensure completion prior to Parallel Payroll. Other activities include, finalizing Payroll Compare Approach, writing Parallel Scripts, creating Parallel Payroll Test Execution Schedules and designing the Parallel Payroll Test Report. These efforts will allow us to begin Parallel Payroll Test Runs in PI6.

TECH

Workflows: To be analyzed in 5.1 & 5.2 and configured in 5.2-4
SEC Roles: [redacted] & [redacted] will complete NDOT roles in Sprint 4.4 since they are so close
Interfaces - ITF005 is an HRM interface that needs assistance from CGI (pending); Of the remaining newly discovered for P1A, CGI will take ITF101 & 210. NV Tech has ITF211 and ITF 218, 232 & 233 are in analysis; Team will also be looking through previously vetted ITFs to leverage code for the Temporary NDOT ITFs needed for P1A.
DW: Continue clearing blockers; Gathering a list of interfaces impacted by the NDOT changes so that it is clear what is dependent on DW.
Reports: Continue mapping and analysis meetings with identified SMEs while incrementally developing reports that have been vetted.
Infrastructure: Build & Test Usernames & SSH keys for SFTP; Outlying agencies to finish SSO
UAT: Conducting EUAT & IUAT; Continue script writing incrementally as needed and validate scripts prior to running them



OCM Status Review

OCM



- Full week:
 - ~Prioritized support for the Training Team in preparation for the 10.1.24 Training start
 - ~Updated the CORE.NV SharePoint site with relevant changes/updates
 - 9.25.24: Delivered the September OCM Newsletter
 - 9.26.24: Presented an OCM update at PI Planning; Pivoted with others to do a change impact analysis of the decision to shift NDOT’s go-live to July 1, 2025
 - 9.26.24: Provided draft communication for NDOT leadership’s considered use in communicating the time shift for their go-live
- Up Next:
- Initiate conversations to confirm OCM adjusted approach to working with NDOT per their rescheduled go-live

Training

Accomplishments

- 1. 1600+ seats filled (will be a decrease due to #8)
- 2. Continued Open Office Hours for registration assistance
- 3. Preparation for upcoming course start; OPM computer lab completed
- 4. Received finalized course materials; printed course materials for AP, GA, AR
- 5. BC is back with CGI for final.
- 6. In development: Adjustments to Procurement delivery due to different audiences. Accounts Payable PV recorded video and job aid
- 7. Environment: Training prep and maintenance. █████ working with OCIO on set up of LV computer lab.
- 8. Pivot: Issue identified with FIN NDOT implementation causing Training to pivot; worked with NDOT to cancel NDOT only trainings.

Issues:

- 1. LV computer lab furniture delays: █████ is working with OCIO on the delays of the furniture. Looking to be mitigated shortly.
- 2. Pivot of NDOT trainings delayed until April-June 2025 will pull resources during the HRM course delivery during the same time.

Ongoing:

- 1. Monitoring of end-user training registration. Reviewing and planning of consolidation of courses to make room for other courses to be added.
- 2. Targeted ILT end-user registration communication strategy. Providing participants with training materials and reminders.



Unresolved Risks & Issues

Risks

Issue key	Summary	Assignee	Due date	Priority	Status
CORENV-1242	State resources available for Cost Accounting data upload worksheets	[REDACTED]		P3 - Low	Open - In Progress
CORENV-1247	State resources available for Accounts Receivable data upload worksheets			P3 - Low	Open - In Progress
CORENV-2929	Number of Reports needed for the January 2025 Phase 1A go-live date will likely exceed the TECH team's capacity			P2 - Medium	Open - In Progress
CORENV-3502	Data Warehouse/Legacy Databases work needed for Phase 1A Go Live could exceed the capacity of the Tech team			P1 - High	Open - In Progress
CORENV-5600	Risk: Phase 1 EUAT script preparedness and FIN build progress			P0 - Very High	Open - In Progress
CORENV-5610	Lack of field mapping for developing HRM interfaces, leading to potential delays and quality issues in project deliverables.			P1 - High	Open - In Progress
CORENV-5662	Thin client computers for use in the Las Vegas training room have just been ordered. They must be received, imaged, and installed by OCIO all before October 1, 2024.			P2 - Medium	Open - In Progress

Issues

Issue key	Summary	Assignee	Due date	Priority	Status
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Action Items

Closed This Week

Description	Owner	Due Date	Comments
Review CORENV-5610 and add update comment	[REDACTED]	09/25/24	
Share latest Velocity metrics with OPM		09/25/24	Specifically, [REDACTED]

Open But Due

Description	Owner	Due Date	Comments
Meet with [REDACTED] to review OPM Tech Jira Backlog to ensure progress will be tracked.	[REDACTED]	08/21/24	I followed up in the SoS meeting with [REDACTED] on the OPM Tech JIRA backlog to ensure we're on track for Phase 1-A and 1-B. [REDACTED] confirmed that all known work for Phase 1-A is in the backlog and they're currently working to capture Phase 1-B items.
Review options for showing resource predictability/velocity metrics given latest string of onboards. Set up meeting with [REDACTED] to talk through.	[REDACTED]	08/21/24	Add [REDACTED] and [REDACTED] to notification - Following-up with Leadership - [REDACTED] to discuss recommendations with [REDACTED]
Review updating CORENV-3209	[REDACTED]	06/20/24	Issue was rewored to focus on the use of Core.NV Project resources for Advantage 2.0 troubleshooting and repair.
Schedule Agile Metrics (schedule forecasting) review meeting	[REDACTED]	06/14/24	Include [REDACTED], [REDACTED]. [REDACTED] as Optional
Test Biweekly Team Leads Deck link before next session		07/18/24	

Assigned This Week

Description	Owner	Due Date	Comments
Follow up on CR016 – SSO for update	[REDACTED]	10/03/24	



Decisions

Issue key	Summary	Assignee	Status	Resolution	Priority	Due date
CORENV-5834	Decision was made to extend FIN EUAT by two weeks to allow for fully testing the solution.	[REDACTED]	Open		P1 - High	
CORENV-5835	In the review of the ACFR requirements with staff, the interface with CaseWare has been identified as adequate.		Open		P2 - Medium	
CORENV-5902	HRM Conversion decisions based on Effective Dating		In Progress		P2 - Medium	
CORENV-5966	DECISION: BOA Transmissions: The files from BofA will be manually downloaded by @ [REDACTED] from BOA Site		Open		P2 - Medium	
CORENV-5871	DECISION - Utilize Budget Structure 90	[REDACTED]	In Progress		P0 - Very High	9/17/2024

Program Indicator	Green	Yellow	Red	Gray
Overall CORE.NV Project Health				
	No more than one CORE.NV Project Indicator is yellow, and none is red.	No more than one of the CORE.NV Project Indicators is red AND (Two or more of the CORE.NV Project Indicators are yellow OR One of the CORE.NV Project Indicators are yellow)	Three CORE.NV Project Indicators are yellow OR More than one CORE.NV Project Indicator is red.	Insufficient information to assess this CORE.NV Project health indicator at this time.